

Austin O'Brien School Advisory Committee Meeting Minutes

Tuesday, November 10, 2020

Chair: Yvonne C.

Call to order: 6:00 p.m.

Location: Virtual via Teams

Recorder: Ron F.

Present:

AOB Staff: Susan Coates (Principal), Ron Zacharko (Grade 12 Coordinator), Ignacio Haro (Grade 11 Coordinator) and Anna Gomez (Grade 12 Coordinator)

AOB Parents: Yvonne C., Ron F., Lori F., Yashica A., Karen H., Sherry S., Miles B., Olga T., Frank T. and Treena C.,

Guest: None

Item	Discussion
1. Welcome / Attendance	- Susan welcomed parents to the first SAC for 2020-2021 School year. Attendance was taken. - Introduction of parents. - Since this was the first meeting, Yvonne C. chaired the meeting.
2. Prayer	- Susan.
3. Approval of Agenda	- The agenda approved as distributed. <i>Motioned: Ron F., Seconded: Sherry S., Carried.</i>
4. Approval of Minutes	- The minutes of May 26, 2020 meeting approved as presented. <i>Motioned: Ron F., Seconded: Yvonne C., Carried.</i>
5. Old Business	- None.
6. New Business	- Elections were held for the 2020-2021 school year. Chair: Yashica A. Vice Chair: Karen H. Treasurer: Ron F. Secretary: Sherry S. Casino Chairperson: Yvonne C. Fundraiser Co-ordinator: Vacant (election for this position to be moved to the next meeting)

7. Admin update	Susan Coates presented: 1. COVID- 19: There have been ten positive cases at AOB; three have been staff members and seven have been students. 2. Student Enrolments in-person and on-line: In Quarter 1, there were 140 students who were studying remotely, this number increased to approximately 240 students for Quarter 2. 3. Staffing: Two additional teachers will be hired over the remainder of the school year to support at-home learners. A Math/Science teacher has been hired for Quarter 2-3-4 and a Humanities teacher will be hired for Quarter 3 and 4. 4. Support for Student Assessment: AOB teachers have participated and have access to two different software tools to support the assessment of at-home and at-school learners. These are <u>D2L</u>, which is used by Revelation Online and <u>Smartermarks</u>. 5. Student and Teacher Technology: All but a handful of desk top computers used by students and teachers are of a vintage where they are impeding the effectiveness of the network both within and outside the school. Consequently, we have begun an ‘evergreening’ process where we are replacing teacher desktops with either new or refurbished desktops. We are also hopeful to purchase an additional Chromebook cart and Chromebooks this year. 6. Renovations to AOB: There are two renovation projects planned in the coming months at AOB. The first is a complete renovation of the washrooms in the math wing. The work for this project will begin during the week of November 16th and will end during the second week of December. The second project will be the replacement of the roof above the North East and South East wings of the school. This work will take place over the next three months. 7. AOB Budget 2020-21 (see next page)
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Revenues

Allocations

Total Allocations	7,249,489
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Total Fixed Staff Costs	6,446,960
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Other Staff costs

<u>Out of Scope/Temporary</u>	<u>3,700</u>	<u>271,700</u>
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<u>Substitutes</u>		<u>40,000</u>
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<u>Other/Casual/Hourly</u>		<u>15,000</u>
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Total Other Staff Costs	326,700
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Total Staffing Costs	6,773,660
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Funds Available	475,829
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School Generated Revenue

<u>School Revenue</u>	<u>257,300</u>
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<u>Parent Council Revenue</u>	-
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Total School Generated Revenue	257,300
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Total Revenue	7,506,789
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Expenses

<u>Parent Council Expenditures</u>	-
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<u>Budgeted Operating Expenses</u>	<u>604,100</u>
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Total Expenses	604,100
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Current Operating Surplus (not including opening equity)	129,029
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8. Fundraising Report	Ron F. presented: - Boston Pizza receipts were submitted by Lindsay P. (former Fundraising Coordinator) at the end of June, Expected to receive a cheque of \$95. - No further fundraisers are currently being held due to COVID-19.
9. Treasurer's Report	Ron F. presented: - Balance at Servus Credit Union as of October 31, 2020 is \$1,465.69 - Signing Authority of the newly elected Chair and Vice Chair will be forwarded to the bank in the following days. Ron F. will co-ordinate.
10. Other	- The next SAC meeting is tentatively scheduled @ 6:00 pm as follows: January 12, 2021 March 9, 2021 May 11, 2021 - Thanks to Yvonne C. for Chairing this meeting.
11. Adjournment	- Adjourned at 7:41 p.m. <i>Motioned: Ron F., Seconded: Yvonne C., Carried.</i>