

AUSTIN O'BRIEN

HOW TO REGISTER GUIDE

2026-2027

The registration process is based on which school you attended last. Instructions A. or B. Below.

Currently Registered in a Catholic school within Edmonton? Here are your directions

A.

Pre-Enrolment for Next Year

Parent Guide

The purpose of pre-enrolment is to give families the opportunity to let us know what their registration plans are for the upcoming school year.

All students currently in our Division need to complete the pre-enrolment form, regardless of whether they are remaining at their current school, transitioning to another ECSD school or leaving Edmonton Catholic School Division. This process needs to be completed for each child in the family.

Pre-enrolment forms are available and submitted through the PowerSchool Parent Portal from February 2 – March 13, 2026.

Parent Portal Pre-Enrolment Screen:

1. Log-in to your Parent Portal account to view the "Pre-enrolment for Next Year" screen

Navigation

- SchoolEngage
- Grades and Attendance
- Grade History
- Attendance Request
- Pre-enrolment for Next Year**
- Report Card
- Attendance History
- School Bulletin

Current School: Archbishop Joseph MacNeil Catholic Elementary/J.H.

Expected School for (Multiples are due to overlapping boundaries): ARCHBISHOP JOSEPH MACNEIL CATHOLIC ELEMENTARY/J.H.

Will you be attending your expected school? [dropdown]

What school do you wish to apply for [dropdown]

Program [dropdown]

Any information that might be useful to the next school if applicable? [text box]

Submit Request

2. Take note of the "Expected School for 2026-2027" and complete the following questions:

Will you be attending your expected school?

Yes	→	to attend the expected school
No	→	to select an alternate ECSD school choice
No-Selecting Online	→	to attend an Online program
Other	→	if none of the above apply. (Example: moving out of ECSD or the province). It is recommended that you include a comment or explanation in the text box.

What school do you wish to apply for?

Requirements for this question are dependent on how the previous question was answered.

- If answered with **YES** or **No-Selecting Online**, this question will be populated by default.
- If an answer of **No** was selected, choose your preferred school from the available dropdown menu.

Will you be attending your expected school? No

ANNE FITZGERALD CATHOLIC ELEMENTARY SCHOOL
ANNUNCIATION CATHOLIC ELEMENTARY SCHOOL
ARCHBISHOP JOSEPH MACNEIL CATHOLIC ELEMENTARY/JUNIOR HIGH SCHOOL

- If an answer of **Other** was selected, this information is not required.

Program?

Choose a preferred focus or alternative program offered at the school selected, if applicable. Note: This list will vary by school choice.

Program

French Immersion
Spanish Bilingual
Kindergarten with Full-Day Programming (Spanish)
Kindergarten with Full-Day Programming (French Immersion)
Regular

3. Add any additional information that might be useful to the next school.
4. Click to

Once submitted, no changes can be made to this form, however you can return to this site to view the status of your request. In the event a change is necessary, please contact your child's current school.

B. Students who have NEVER attended an Edmonton Catholic School or you attended in the past but currently NOT, please note the following dates below and create a School Engage Account following the steps below:

Important Dates:

February 2nd – Registration is now open

March 5th - AOB Open House at 6:30pm

April 15 - If you do NOT receive confirmation of acceptance by **April 15**, please call the school at 780-466-3161 and our Admin Support will confirm your email address.

Please follow the registration steps below:

Click this link

<https://www.ecsd.net>

Click REGISTER NOW button

NEW Student to Edmonton Catholic Schools

Create a new School Engage account with ECSD to get started

<https://ecsd.schoolengage.ca>

1. On the School Engage page, click the Create new account link to get started, once the account is verified via email, Sign-in to your account.

2.



Add the Student using this icon on the left-hand side, click there to enter your student's first name, last name, and date of birth and click Save. This adds this student to your student list in School Engage so you can start the Application. Read and continue through the application, making sure to answer all required fields (they will be **RED**).

3. After you have completed and signed the form, Click Submit. (It will not let you submit if there is missing information.)
4. You will receive ON SCREEN confirmation messages and EMAIL confirmation messages when the form has been submitted to ECSD. To register additional children, start again at step 4 for each additional student.
 - Grades (report card, up to date PowerSchool or School Zone print out etc.)
 - Proof of Address (student residence)
 - Birth Certificate (regardless of country)
 - Citizenship papers (PR card or forms, study permit, work permit) if applicable
 - Baptismal Certificate (Optional)

NOTE: Registrations MUST have a Birth Certificate and Grades attached and proof of address or you will not be considered for AOB.

If they are not attached, you will not be contacted.