

Local Field Trip Parent Permission Letter

Field Trip Name WIN Senior Life Skills

Field Trip Activity WALK/RUN AROUND THE COMMUNITY

Location / Destination Community of Ottewell, Bonnie Doon, Gold Bar, and Capilano

School Travelling With n/a

After you have carefully read this letter, we ask that you sign and return **only the** "Parental Consent" portion to the school (the last page in this document). Please keep the remainder for your information and records.

Field Trip Details

Students in the WIN Senior Program will be participating in recreation community outings throughout the 2025-2026 school year.

This form will provide permission to go on walks, shopping, and park visits within the communities of Ottewell, Bonnie Doon, Gold Bar, and Capilano until the end of the 2025-2026 school year.

Date of Field Trip	Start: <u>Sep 5, 2025</u>	Time of Departure	<u>8:30 am</u>
	End: <u>Jun 19, 2026</u>	Time of Departure from Venue	<u></u>
		Time of Return	<u>3:00 pm</u>
Cost	<u>Not Applicable</u>		

Program of Studies Specific Outcomes

Grades Attending Grades 10 - 12

Course(s) Student(s) Registered In

Number of Attending Students 26

Number of Attending Administrators

Number of Attending Teachers 2

Number of Non-Teaching School Staff 3

Number of Attending Volunteers 0

Lead Teacher & Subject(s) Taught and Contact Kailee Smith (WIN Senior Teacher) Kailee.Smith@ecsd.net 780-466-3161 and Amanda Harasem (T) Amanda.Harasem@ecsd.net

Attending Administrators, Teachers & Subject(s) Taught, Supervisors and Volunteers

A. Hlushak (EA), Y. Huber (EA), D. Marpel (EA) A. Harasem (T) K. Smith (T)

Communication Plan

The principal will be advised of any accidents, problems, unusual incidents or weather related concerns that may occur during the field trip. As well parents guardians will be contacted if health issues, injuries, or student conduct are a concern with their children.

Method of Transportation Walking

Safety Precautions

First aid kit

Clothing Required

Dress for the weather

Please have comfortable shoes or boots available at school throughout the year. These can be kept in lockers.

Risks - Inherent, special or unusual risks associated with the field trip

Weather related risks such as freezing temperatures, high winds, snow, ice, sleet, rain, fog, thunder storms, lightning, sunny/hot conditions.

Motor traffic exposures such as crossing streets and intersections, side walk bike traffic, high traffic times, speeding vehicles, blind spots, crosswalks, railway crossings, bus stops, LRT, construction zones.

Slip/Trip/Fall exposures relating to road/sidewalk conditions, pot holes, trees, stairs, parking lots, ramps, elevators.

Date Submitted for Approval Aug 28, 2025

Signatures

<u>Susan Coates</u>	<u>Shoute</u>	<u>Aug 29/25</u>
Principal (Signature)	Print Name	Date
<u>K Smith</u>	<u>Kailee Smith</u>	<u>August. 29, 2025</u>
Lead Teacher (Signature)	Print Name	Date

Austin O'Brien H.S.

PARENTAL CONSENT

Parental Consent and Total Costs (if applicable) due by: **Sep 5, 2025**

Student Name _____ **Grade** _____

Field Trip Activity WALK/RUN AROUND THE COMMUNITY **Start Date** Sep 5,2025 **End Date** Jun 19,2026

Location Community of Ottewell, Bonnie Doon, Gold Bar, and Capilano

Method of Transportation Walking

Cost Not Applicable

Additional Information / Explanation

MEDICAL CONDITION

The following is a list of my child's medical conditions (including allergies, conditions requiring medication, etc), a list of medication that my child must take and any special instructions regarding medication storage and administration.

I have reviewed and understand the information provided in this Parent Permission Letter, I consent to my child partaking in the field trip(s) as described in the Parent Permission Letter and I agree that this planned activity is acceptable. I also acknowledge and agree that during the planned field trip(s), _____ (name of student) is to act in accordance of the Education Act, Division policy and rules as to student conduct.

I understand that pursuant to Administrative Procedures 260, no parent shall be reimbursed for the loss of any field trip monies if the field trip is cancelled or interrupted for any reason. This includes any form of deposit. However, a parent shall be reimbursed field trip monies if the field trip is cancelled or interrupted and the school has not provided said monies at the time of cancellation to any third party travel-related agency which assisted in organizing the field trip, and the related contract between the district and the agency or the insurance provider permits a refund of field trip monies in the circumstances.

I understand and agree that where circumstances arise during the field trip, such as changes in itineraries or adverse weather or road conditions, the Lead Teacher, in consultation with the Principal, may make changes in itineraries and travel/arrival plans for my child. I understand that a reasonable effort will be made to advise me of such a change.

If my child requires medical attention, I authorize the supervisors to seek necessary medical treatment / intervention in the event of an emergency.

Parent signature: _____ **Name** _____ **Date:** _____

Relationship: ☐ Mother ☐ Father ☐ Other Legal Guardian

Emergency Parent Contact and Phone Number _____